

City of Avon, MN

Revolving Loan (RLF) Application

SMALL LOAN APPLICATION



140 Stratford Street East • Avon, MN 56310 • cityofavonmn@cityofavonmn.com

INSTRUCTIONS: This application is for loans from \$2,000 to \$8,000. Please read the Revolving Loan Fund (RLF) Guidelines before completing this application. Completely fill out every section of this application. Questions regarding this application or the RLF Guidelines should be directed to the Avon Economic Development Authority (EDA). Completion of the application does not guarantee loan approval. The EDA will review the application upon submission.

DATE: _____ **APPLICANT NAME:** _____

APPLICANT ADDRESS: _____

APPLICANT PHONE NUMBER: _____ **APPLICANT EMAIL:** _____

BUSINESS NAME: _____

BUSINESS OWNER(S): _____
[If more than one, please include]

YEARS IN BUSINESS: _____ **CORPORATION, PARTNERSHIP, SOLE PROPRIETORSHIP:** _____

BUSINESS/PROJECT ADDRESS: _____

BUSINESS FEDERAL TAX ID NUMBER: _____

BUSINESS/PROJECT PHONE NUMBER (IF AVAIL.): _____

BUSINESS/PROJECT EMAIL (IF AVAIL.): _____

REQUESTED LOAN AMOUNT: _____ **TERM REQUESTED:** _____
[2000-5000 must not be longer than 5-year term; 5001-8000 must not be longer than 7-year term]

PROJECT START DATE: _____ **PROJECT COMPLETION DATE:** _____

PLEASE DESCRIBE THE FOLLOWING:

Type of business you own or are you proposing: _____
[If desired, attach additional sheets]



Current situation of your business or the proposed site: (size of facility and property/conditions of property and facility)
[If desired, attach additional sheets]

The proposed project or improvements: _____
[If desired, attach additional sheets]

Effect of proposed project or improvements? _____
[If desired, attach additional sheets]

REVOLVING LOAN FUND OBJECTIVES (PLEASE CIRCLE ALL THAT APPLY):

Downtown Redevelopment Efforts • Building Renovations (to improve habitability/function)

Building Renovations (to improve energy efficiencies) • Building facelift (exterior/aesthetic improvements)

DESCRIBE CIRCLED ITEM(S): _____
 [If desired, attach additional sheets]

DO THE IMPROVEMENTS OR DOES THE PROJECT SUPPORT STRUCTURAL IMPROVEMENTS?

[If yes, please explain below]

FINANCING DETAIL:

	Equity	Bank	EDA	Other	Other
Loan Amount	\$	\$	\$	\$	\$
% of Total	%	%	%	%	%
Term of Loan	yrs.	yrs.	yrs.	yrs.	yrs.
Interest Rate	%	%	%	%	%
Monthly Pmt.	\$	\$	\$	\$	\$
Lien Position (i.e. 1st, 2nd, 3rd)					

Approved?					
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EXISTING BUSINESS FINANCING OBLIGATIONS

Creditor Name	Original Amount	Current Balance	Monthly Payment	Maturity Date
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	

PLEASE SUBMIT:

1. The developer's financial statements for the previous 3 years. Include all financial obligations.
 2. Financial references of the developer
 3. The names and addresses of all persons and banks providing financial assistance; including collateral
 4. Names and addresses of persons providing accounting services
 5. Include all estimates or bids for cost of labor and materials. Do not include sweat equity.
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AGREEMENT:

[This is an application agreement, not a loan grantee. The Avon EDA will review this application and respond to applicant with an official decision. If the applicant is approved official loan terms will be presented to the applicant from the Avon EDA]

- If approved, applicant is responsible to repay the full amount of the loan, plus interest, to the Avon EDA.
[Payment schedule and interest rate will be negotiated between the Applicant and the EDA]
- If the qualified applicant's project or improvement plan changes before or after RLF funds are distributed the applicant must notify the Avon EDA immediately.
- The qualified applicant must provide a detailed annual analysis of the present sales, cash flows and job creation/retention status after the project is completed until the EDA loan is completely repaid.
- The Avon Economic Development Authority reserves the right to view financial documents related to the project upon request.
- All jobs must be created/retained within the time frame specified in the development agreement
[If applies]
- Immediate repayment of the entire outstanding balance of the loan will be made if the business relocates outside the corporate limits of the City of Avon.
- Late payments of the RLF will result in fees specified by the EDA
- Upon final approval by the EDA, and the City Council when required, a promissory note, personal guarantees, and/or mortgage will be prepared at closing. All fees related to the document preparation, along with any legal and recording fees are responsibilities of the borrower.

I certify that the firm known as:

_____ agrees to abide by all the requirements of this application and that all information provided to the Avon Economic Development Authority for this project is true and correct.

Authorized Signature / Title

Date



