

**Minutes
Avon City Council
September 9, 2024**

THE FOLLOWING MEMBERS WERE PRESENT

Jeff Manthe – Mayor, Katie Reiling, Mark Schulzetenberge, Doug Schaefer, Aaron Goebel - City Council
Justin Kurtz – Water Wastewater Foreman, Chuck Pelkey – Public Works Foreman, Corey Nellis – Police Chief
Jodi Austing-Traut, City Clerk-Administrator

The Pledge of Allegiance was recited and the meeting was opened at 6:30 pm.

Public Forum

None Present

CONSENT AGENDA

1. Council Minutes of August 5th and 26th, 2024
2. Receive Fire Department Minutes of July 29, 2024
3. Paid Check Register, Manual Claims, Capital Expenditures, Payroll Deposits
4. Legal Fees, Engineering Fees, Auditor/Acct. Fees
5. Resolution 2024-32 Accepting a Donation to the Fire Department
6. Resolution 2024-33 Wellhead Protection Policy and Approval of Plan (Part 2)
7. Resolution 2024-34 Acknowledging Change in Age Requirement at Serenity Village
8. Resolution 2024-36 Over the Hills Gambling Permit

Motion Goebel to approve consent agenda as presented

Second Reiling

Motion Carried Unanimously

COUNCIL BUSINESS

Jeff Lange – Request Removal of Tree

There is a large maple tree growing next to the manhole at Mr. Lange's property located at 109 Dorado Ave SW. Justin Kurtz - Water/Wastewater Foreman, stated that while the tree does have some roots beginning to grow into the manhole, it is not currently causing a direct problem, but eventually it will cause trouble as the roots continue to grow into the manhole.

Motion Schaefer to authorize payment of up to \$1,500 to Schewegel's Tree Service for the removal of the tree

Second Schulzetenberge

Motion Carried Unanimously

Dan Zimmermann – Blattner Field Updates

Development Agreement has been signed and an escrow check was deposited with the city. Concrete work will be done soon. Bleachers will likely be placed in February. Sidewalks will begin pouring this week, but may not be completed until spring since there is so much construction work happening. The Pickleball Club has also requested a concrete pad be poured for placement of the Port-a-Pot.

Jeremy Mathiasen, Stantec – Gave a brief engineering update and discussed the potential to acquire the Hanauer property for additional drainage capacity. The Hanauer Family Trust is agreeable to selling the property for the assessed value.

Motion Reiling to purchase the Hanauer property PID# 42.26255.0000 for \$4,300

Second Goebel

Motion Passed Unanimously

ISSUES BY STAFF

Administration

Consider Serenity Village Mutual Aid Agreement

Motion Schaefer to approve Serenity Village Mutual Aid Agreement with amendment indicating the city hall could serve as shelter only

Second Reiling

Motion Carried Unanimously

Resolution 2024-35 Approving Preliminary Tax Levy at \$1,617,000

Motion Schaefer to adopt Resolution 2024-35 Approving Preliminary Tax Levy at \$1,617,000

Second Reiling

Motion Carried Unanimously

Water and Sewer Rates Increase 2025

Motion Schulzetenberge to increase water from 3.43/1000 gal to 3.98/1000 gal and sewer from 7.32/1000 gal to 8.64/1000 gal effective November 15th for the Feb 1, 2025 billing

Second Manthe

Motion Carried Unanimously

Public Works

Kurtz presented his written report and requested approval for up to \$8,607 to WW Goetsch for replacement of a check valve and a power cord at the wastewater treatment plant. Kurtz stated that staff would plan to install the valves which will save some money.

Motion Schaefer to approve up to \$8607 to WW Goetsch for the replacement of a check valve and a power cord

Second Goebel

Motion carried unanimously

Pelkey presented his written report and updated council on the stormwater issue between Grutsch Plumbing and Heating and Lumber One Avon. The adjacent property owners are advised to consider splitting the cost of any needed modifications as this is a civil matter. Pelkey stated that the fuel tank at the maintenance shop is presenting with a significant amount of sludge, and sediment inside tank. The concern is that if the gasoline in the tank is drawn down too far, this sediment will be pumped into the vehicles as they are filled. Pelkey stated that he is interested in seeking out quotes for a new fuel tank system. Pelkey also presented a storm drain catch basin cleanout quote for \$1,000 from Austin Inc. Council consensus to move ahead with storm drain catch basin cleanout.

Police Department

Written Report was presented. Chief Nellis requested approval of policy changes as required by the State of MN.

Motion Goebel to approve the required changes to the body camera policy as presented

Second Reiling

Motion Passed Unanimously

Motion Goebel to approve required changes to the pursuit policy and the training policy as presented

Second Manthe

Motion Passed Unanimously

Chief Nellis is still working with the vendor on the equipment for the new squad. With the 2012 Tahoe trade in, the quote for the equipment is coming in around \$22,000. Chief still needs to get estimates for graphics and a few other small details.

Motion Manthe to authorize the equipment purchase along with the 2012 Tahoe trade in (\$4,000 credit)

Second Schaefer

Motion Passed Unanimously

Fire Department

Consider Pay Application 7L (\$98,238.20 Labor)

Consider Pay Application 5M (\$141,250 Materials)

Note Contingency Report and Change Orders

*Motion Schulzetenberge to authorize pay applications 7L and 5M as presented
Second Schaefer
Motion Passed Unanimously*

ISSUES BY COUNCIL

Adjourned at 8:20 pm.

Respectfully Submitted,
Jodi Austing-Traut - City Clerk/Administrator