

**Minutes
Avon City Council
June 3, 2024**

THE FOLLOWING MEMBERS WERE PRESENT

Jeff Manthe – Mayor, Katie Reiling, Doug Schaefer, Mark Schulzetenberge, Aaron Goebel - City Councilors
Justin Kurtz – Water Wastewater Foreman, Chuck Pelkey – Public Works Foreman, Corey Nellis – Police Chief
Jodi Austing-Traut, City Clerk-Administrator

The Pledge of Allegiance was recited and the meeting was opened at 6:30 pm.

PUBLIC HEARING 1ST STREET ETC STREET AND UTILITY PROJECT 2025

Jeremy Mathiasen of Stantec, City Engineer, gave a presentation of the preliminary plans for the street. The improvements are expected to include in *some* areas of the project: Sanitary Sewer, Water Main, Storm Sewer, Curb & Gutter, Concrete Driveway Aprons, Sidewalk, Road Improvements, and Turf Restoration. Sanitary sewer service will be maintained throughout construction. 1st St SE is expected to be widened, resulting in a 38' face of curb to face of curb width and sidewalk placement, although exact placement hasn't been decided yet. Dolphin, Char, and Barracuda have no sidewalks planned, but will result in street widening to around 32' face of curb to face of curb. Estimated project cost is \$3,521,300. The City received a grant for \$1.49M to offset some of those costs. Property owners will be assessed a portion of the remaining cost. In the past council has used a 75% city cost and 25% assessment ratio. There are approximately 61 benefitting properties in the project area. Council will consider linear footage and other methods of calculating the benefit to adjacent property owners in order to determine a fair assessment amount. Next step is for engineers to begin design and preparation of construction documents. Another public hearing will be held next spring related to the assessments. PowerPoint presentation will be on file in the City Clerk's office.

Motion Reiling to close public hearing at 7:25

Second Schaefer

Motion Passed Unanimously

Consider Resolution 2024-21 Ordering Improvement & Preparation of Plans for the 2025 Street & Utility Improvement Project

Motion Goebel to adopt Resolution 2024-21 Ordering Improvement & Preparation of Plans for the 2025 Street & Utility Improvement Project

Second Schaefer

Motion Passed 4/5 In Favor with Reiling Abstaining

Public Forum – None Present

CONSENT AGENDA

1. Council Minutes of May 6th, 2024
2. Receive Planning Commission Minutes of May 23rd, 2024
3. Receive Joint Planning Commission Minutes of May 20th, 2024
4. Receive Fire Department Minutes of April 29th, 2024
5. Paid Check Register, Manual Claims, Capital Expenditures, Payroll Deposits
6. Legal Fees, Engineering Fees, Auditor/Acct. Fees
7. Resolution 2024-20 Adopting a Comprehensive Performance Measurement Program from the City of Avon
8. Resolution 2024-22 Accepting Donation for PD
9. FYI – MDH Sanitary Survey Report

Motion Goebel to approve consent agenda as presented

Second Reiling

Motion carried unanimously

COUNCIL BUSINESS

Dan Zimmermann – presented a quote from SAAFE, LLC \$125,109 for Grandstand Bleachers at Blattner Field. This is Cooperative Purchasing Contract Pricing. Final design will be submitted to city engineer for review and approval. Donations for the full cost of this portion of the project will be forward to the city for acceptance.

Motion Reiling to authorize the City to enter into contract for CPC pricing with SAAFE, LLC for Grandstand at Blattner Field for \$125,109 and knowing that donations will be received

Second Schaefer

Motion carried unanimously

Jeff Lange stated that he has been working on gathering quotes for the sidewalk portion of the project. These quotes will be brought to city council at the July meeting.

Jeremy Mathiasen, Stantec - Engineering Update. 1st St SW, Dorado Ave SW, and Stratford St W wear course paving is wrapping up. Southern View storm sewer is finished. C&L will be working on the roadway next.

ISSUES BY STAFF

Planning/Zoning

Kevin Cox was present. The first 42 lots (Phase I) have already been sold and should be close to built out by the year's end. Phase II plats are complete and mylars are in. Of the 10 lots in Phase II, 4 are already sold. Street work will be done next, weather dependent, and should be completed shortly. The next phase, Avon Estates East, will include the street repair and the play field grading and seeding as included in the development agreement. Staff presented Resolution 2024-23 Approving Preliminary and Final Plats for Avon Estates East for council consideration.

Motion Goebel to approve Resolution 2024-23 Approving Preliminary and Final Plats for Avon Estates East contingent upon engineer approval

Second Schulzetenberge

Motion passed unanimously

Administration

JPB/ Consider appointing a subcommittee to work on Orderly Annexation Agreement. Council discussed the option of a sewer district type of arrangement to serve the lakes rather than requiring annexation to serve these areas.

Motion Manthe to appoint Mark Schulzetenberge and Jim Read to the OAA Subcommittee

Second Reiling

Motion carried unanimously

Police Department

Chief Nellis presented his written report and requested to purchase a squad car (\$53,932 plus equipment). Council also discussed the sale of an existing vehicle. There is around \$20,000 in DWI Forfeiture funds and around \$47,000 in the Capital Improvement Fund that could potentially be used for a new squad car. Council consensus to sell the 2012 vehicle.

Motion Reiling to purchase a squad car for \$53,932

Second Schaefer

Motion passed unanimously

Public Works

Chuck Pelkey and Justin Kurtz presented their written report. Kurtz requested council consider the purchase of a new mixer. To rebuild the current Flygt submersible mixer would be \$10,840, a new Flygt would be \$23,988 + shipping and install, a new Shinmaywa submersible mixer would be \$19,425 + shipping and install which would include a 5 year warranty. The Shinmaywa has a 6-8 week lead time vs. 16-18 weeks for a new Flygt.

Motion Schaefer to authorize up to \$20,000 for the new Shinmaywa mixer

Second Reiling

Motion passed unanimously

Kurtz stated that there is a hydrant that is leaking near Barracuda Ave NE but since the street will be reconstructed in early 2025, he suggested that the city wait on repair. There is water available from nearby hydrants. Fire Department is aware. In addition, a Public Hearing will need to be held on August 5th for the Wellhead Protection Plan.

Lift station #8 near Water's Edge which serves only two homes (Rausch and Cox) is the only one that doesn't have a SCADA dialer on it.

Motion Goebel to authorize purchase of a dialer for Lift Station #8 up to \$2500

Second Schulzetenberge

Motion passed unanimously

Fire Department

Request Approval for 4 SCBA Masks at \$550 each (total \$2,200)

Motion Schaefer to approve purchase of 4 SCBA Masks as presented

Second Manthe

Motion passed unanimously

Austing-Traut updated council on the status of the Fire Hall expansion project and requested approval for pay applications:

W.Gohman Pay App #2M (materials) \$53,330

W.Gohman Pay App #4L (labor) \$14,313.50

Motion Reiling W.Gohman Pay App #2M (materials) \$53,330 and W.Gohman Pay App #4L (labor) \$14,313.50

Second Manthe

Motion passed unanimously

ISSUES BY COUNCIL

Adjourned at 9:20 pm.

Respectfully Submitted,

Jodi Austing-Traut - City Clerk/Administrator