

**Minutes
Avon City Council
February 07, 2022**

THE FOLLOWING MEMBERS WERE PRESENT

Jeff Manthe – Mayor, Katie Reiling, Aaron Goebel, Doug Schaefer, Jeff Meyer City Councilors
Corey Nellis – Chief of Police, Landon Gudim – Police Officer, Jason Molitor – Public Works Foreman, Josh Blommer and
Chuck Pelkey – Public Works Technicians
Jodi Austing-Traut, City Clerk-Administrator

Mayor Manthe called the Avon City Council meeting to order and the Pledge of Allegiance was recited.

PUBLIC FORUM – None present.

CONSENT AGENDA

1. Council Minutes of January 3rd and 24th, 2022
2. Receive Joint Planning Board Minutes of January 20, 2022
3. Receive Planning Commission Minutes of January 18, 2022
4. Receive Fire Department Minutes of December 27, 2021
5. Paid Check Register, Manual Claims, Capital Expenditures, Payroll Deposits, Quarterlies (email only)
6. Legal Fees, Engineering Fees, Auditor/Acct. Fees
7. Letter of Engagement – David Drown Associates

Motion Aaron Goebel to approve consent agenda with a change to the minutes of January 3, 2022 second Katie Reiling and carried unanimously.

COUNCIL BUSINESS

Mike Appel – Avon Hills Lions Request City to Accept Another Bench

The Avon Hills Lions Club would like the city to accept another bench for placement near the tennis/pickleball courts. Jason Molitor stated that while it is not difficult to anchor the benches, there is a bit more weed whipping involved in terms of keeping the grass down around them.

Motion Katie Reiling to accept the donation of the bench for placement near the tennis court/pickleball area second Doug Schaefer and carried unanimously.

Preston Irsfeld – Avon Lions Club Request Approval for Placement of AED at Beach

Preston Irsfeld representing Avon Lions Club was present to request approval to place another AED at the beach, to be connected to the bathrooms. Avon Lions will pay for the AED and the electrical hookup. The request is for the Fire Department to cover regular ongoing electricity and maintenance costs going forward.

Motion Doug Schaefer to accept placement of an AED at the beach bathroom second Jeff Meyer and carried unanimously.

Jeremy Mathiasen, City Engineer – Streets Project 2020

Discussion of Assessments & Project Schedule

Public Hearing will be held on Tuesday, February 22, 2022 at 6:30 pm.

Mathiasen presented several options for the council's consideration on how to fairly assess project costs related to 6th Street, 1st Street, Dorado Avenue, and Stratford Street improvements of 2022. One scenario showed the assessments being made on a per parcel basis and another scenario showed the assessments being made on a front footage basis. Meyer suggested a flat rate per unit assessment similar to what was done on the recent Suncrest project. Goebel stated that he would rather see an assessment based more on the frontage. Council further discussed the storage units along 6th Street and the minimal traffic that is directly related to the storage units. Council consensus setting a base/minimum assessment amount (approx. \$1650 on 6th Street) and adding an amount in addition to that based on the frontage (approx. \$2841 for lots over 150' and \$9,900 for the apartments). On 1st St., Dorado, and Stratford assessments could start with 5% of final construction costs being divided among the benefiting properties based on their respective linear lot footages with a \$1650

minimum. A proposed assessment “range” will be presented at the public hearing on 2/22/22. Formal assessment hearing will likely be held in May.

Pickleball Courts

Council discussed several parks improvements and will continue to work on these issues.

ISSUES BY STAFF

Administration

Jodi Austing-Traut presented the city’s 2021 Building Permit Report indicating nearly \$8 million in value of improvements/permits in the city.

Jon Forsell Agreement / Update

Forsell has continued to work for the city in the capacity of Class A Licensed Operator, signing DMRs and other reports that require a Class A licensed operator as well as providing general oversight of plant operations. Justin Kurtz is working toward obtaining his Class A license, but will not be eligible until May of 2023. Forsell noticed that he had not been offered the same Cost of Living Adjustment as other employees had received in 2021 and 2022. Forsell is requesting that he be given back pay for the 2021 COLA and that the 2022 COLA be added to his 2022 salary.

Motion Katie Reiling to approve Jon Forsell’s request for COLA backpay for 2021 (\$648 minus PERA/taxes) and 4.9% COLA for 2022 (minus PERA/taxes) second Aaron Goebel and carried with Meyer against.

Public Works

Jason Molitor presented the written report.

Snow Plowing/OT/On-Call

Public Works has requested that the council consider offering overtime pay in lieu of compensatory time for snow plowing as well as additional on-call pay for weekends where employees are required to stay in town for potential snow events. Snow plowing on weekends and holidays creates excessive banking of compensatory hours to the point that it becomes nearly impossible to take the time off. Staff will come back with a policy suggestion regarding compensatory time and overtime. Council further discussed having a formal salary study done. Staff will seek vendors for that service and bring an update back to council.

Jetting & Televising Sewer Lines

Quotes were presented for the jetting and televising of sewer mains. Josh Blommer presented a number of areas of the sanitary sewer system that should be jetted and televised as part of and as an extension of the proposed 2022 street projects as well as Blattner Drive and First Street SE.

Motion Doug Schaefer to approve a 5-year Sanitary Sewer Maintenance Program with Johnson Jet-Line for televising and jetting sanitary sewers at a cost of \$15,625 per year second Aaron Goebel and carried unanimously.

Water Meter Installation Project Quotes

Staff presented quotes for bulk meters and radios (\$88,000) and installation (\$2,952) as an option for council to consider to get old meters turned over to radio reads. Council will consider quotes at a future meeting as we head into budget cycle.

VFD Replacement Lift Station 10

Request Approval for \$4,223 to Ideal Service for VFD Replacement L.S. #10

Motion Katie Reiling to approve \$4,223 for Ideal Service for VFD replacement at lift station #10 second Jeff Meyer and carried unanimously.

Water Quality

Jeff Meyer suggested that the city should have the water tower inspected, along with the wells, and staff should also jet the water lines and continue to flush the system on a regular basis.

Police Department

Chief Nellis presented his written report.

ISSUES BY COUNCIL

Adjourn

Motion Jeff Meyer to adjourn at 9:50 pm second Katie Reiling.

Respectfully Submitted,
Jodi Austing-Traut
City Clerk/Administrator